

For all emergency after-hours repairs, please refer to your Residential Lease Agreement or contact Kim Udler on 0408 119 599.

**Tenancy Details**

Property Address:	
Name of Tenant(s):	
Name of Property Manager:	

**Repair Details**

Repairs requested:	
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**Contact Details for Repair**

Name:	
Tel. (M):	
Tel. (Other):	
Email:	

**Authority for Entry**

Do you authorise your Property Manager or the repairer to enter the property with keys in order to carry out repairs?	Yes	No
If No, please advise available times for the repair to be carried out (please note most tradespeople are available Monday to Friday during standard working hours):	Days:	
	Times:	

**Lodgement Instructions**

This form may be lodged:-

- *In person* at 125 Coogee Bay Road, Randwick;
- *Mailed* to the above address;
- *Emailed* to [randwick@lsre.com.au](mailto:randwick@lsre.com.au); or
- *Faxed* to (02) 8188 1122.