

Tenancy Application

Property

Date Inspected:

PLEASE ATTACH 100 POINTS OF IDENTIFICATION TO THIS APPLICATION

ONE APPLICATION FORM PER EACH APPLICANT WITH THE BELOW DOCUMENT

| | | | | | |
|--|----|----------------------|---------------------------------|----|----------------------|
| Driver License/Passport/Visa/Proof of Age Card | 40 | <input type="text"/> | Vehicle Registration Form | 10 | <input type="text"/> |
| Tenant Rent Ledger / Rental References | 40 | <input type="text"/> | Utility Account: Gas/Elec/Phone | 10 | <input type="text"/> |
| Proof of income | 20 | <input type="text"/> | TOTAL POINTS | | <input type="text"/> |
| Recent Payslips/ Letter of Employment | 20 | <input type="text"/> | | | |

PRIVACY STATEMENT AND DECLARATION

PAYMENT DETAILS

I hereby offer to rent the property from the owner under lease to be prepared by the Agent/ Should this application be accepted by the Landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the Landlord/Owner. I declare that all information contained in this application (including the other 3 pages) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I also authorize the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence.
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to the tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) Communicate with the owner and select a tenant.
- (b) Prepare lease/Tenancy documents.
- (c) Allow tradespeople or equivalent organisations to contact me.
- (d) Lodge/claim/transfer to/from a Bond Authority.
- (e) Refer to Tribunals/Court & Statutory Authorities where applicable.
- (f) Refer to collection agents/lawyers where applicable.
- (g) Complete a credit check with any Tenancy Database.

I am aware that if the information is not provided or I do not consent to the uses to which personal information if put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access my personal information of the contact details above. I authorize the Agent to request my personal information from any default database or listings such as NTD, TICA or TRA for the purpose of checking my tenancy history; if you wish to access your information or dispute your record you can contact: NTD 1300 563 826 - www.ntb.net.au, TICA 1902 220 346 - www.tica.com.au, TRA (02) 9363 9244 - www.tradingreference.com

Signature of Applicant

Date

Property Rental

\$ Per week OR \$ Per month

Rent in Advance \$

Rental Bond
(Equivalent to 4 weeks rent) \$

Sub Total \$

Less Holding Fee \$

Total Due
Bank cheque or money order only \$

HOLDING FEE

HOLDING FEE

\$

RESERVATION PERIOD

Days

The Landlords Agent and Applicant undertakes:

- A) The premises will not be let during the reservation period pending the agreement of residential tenancy agreement;
- B) The whole fee will be refunded if the Landlord does not carry out (during the reservation period) repairs or other work on which it is a condition to enter into a residential tenancy agreement;
- C) If the applicant decides not to enter into a residential tenancy agreement the Landlord will retain the entire holding fee.
- D) If a residential tenancy agreement is entered into, the holding fee is to be contributed towards rent for the premises.

Signature of Landlord's Agent

Date

PROPERTY APPLYING FOR

Address

 Suburb Postcode
 Lease Term Years Months
 Date Property is to be occupied
 Rent Payable for Property \$
 How many tenants will occupy the property?
 Adults Children
 Age of Children
 Property Manager Name

PERSONAL DETAILS

Title First Name
 Last Name
 Date of Birth
 Current Address

 Suburb Post Code
 Driver Licence No State
 Car Registration No
 Passport No Country
 Alternate ID No
 Pension Type No
 Home Phone No

PERSONAL DETAILS

Mobile Phone No
 Email
 Occupation

CURRENT RENTAL DETAILS

Are you the Owner Renter Other
 How long have you lived at your current address
 Name of Landlord/Agent
 Phone number
 Rent paid per week
 Reason for leaving
 Was bond repaid in full? Yes No
If No please specify

If occupying your own property, please supply one of the following: strata, water or council rates

I would like to lodge my bond using Yes No
Rental Bonds Online:
 (To lodge your bond online you must have; access to the internet, an email address, a mobile phone that uses SMS, a credit or debit card (VISA or MasterCard) or can use B-Pay and an Australian bank account)
 If you ticked YES please nominate ONE primary tenant:

 Do you have an existing account with Rental Bonds Online?
 Yes No Don't Know

PREVIOUS RENTAL DETAILS

How long have you lived at your current address
 Name of Landlord/Agent
 Phone number
 Rent paid per week
 Reason for leaving



R&W Connect is dedicated to helping you move home more easily. We can connect your utilities including electricity, gas, phone, internet and pay TV to a broad choice of leading providers. We can also organise your disconnections and offer a range of additional services, such as cleaning and food services, removalists and vehicle hire.

MOVING HOME HAS NEVER BEEN EASIER

What's more, you pay no extra charges as a result of using the R&W Connect service. We will make all reasonable efforts to contact you within 1 working day of receiving this application to explain the details of the services offered. If we are unable to contact you within this period please call 1300 096 646 to ensure your services can be addressed by the required date.

Yes, I consent to connectnow contacting me to organise my move home services and other products and services to suit my home or lifestyle needs

Signed Date PM/ID: 27848

DECLARATION AND EXECUTION/PRIVACY NOTICE: By signing this application and ticking the 'YES' box below, I consent to the collection of my personal information by Connectnow Pty Ltd (ABN 79 097 398 662) ("connectnow") for the purposes of contacting me to talk about arranging the connection and disconnection of moving and utility services and related services and to inform me about other products and services that may compliment my home/lifestyle needs; consent to the disclosure by connectnow of my personal information contained in this application to other parties, including the relevant third party service providers, connectnow's related companies and third parties who provide connectnow with services in connection with the ordinary operation and administration of connectnow's business or where otherwise required or authorised by law; understand that protecting my privacy is important to connectnow and that I can obtain further details about how connectnow manages my personal information, including how I may access and seek correction of my personal information, how I may complain about a breach of my privacy and how connectnow will deal with that complaint, by viewing connectnow's Privacy Policy at www.connectnow.com.au or contacting their Privacy Officer at info@connectnow.com.au; understand that whilst connectnow is unlikely to disclose my personal information to recipients located overseas, connectnow is not responsible for the privacy practices of any third party service providers, and accordingly, I accept that it is my responsibility to check the privacy policies of the relevant service providers if I wish to obtain further information about how they manage personal information (including whether or not they are likely to disclose such information to overseas recipients); understand that my consent to receive such marketing materials will continue until I opt-out by contacting info@connectnow.com.au; understand that the connection and disconnection of moving and utility services and related services (collectively referred to as "the nominated services") will only be initiated once a connectnow representative has discussed the details with me and obtained my consent to the terms and conditions of supply of the relevant service providers; acknowledge that, to the extent permitted by law, neither connectnow nor my real estate agent accepts liability for loss caused by delay in, or failure to, connect and disconnect or provide the nominated services; acknowledge that the nominated services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated service providers bind me and that after hours connections may incur additional service fees from utility providers; authorise the obtaining of a National Metering Identifier or a Metering Installation Registration Number for my residential address to obtain supply details; understand that it is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection of the nominated utility services and that there is easy access to the meters; understand that connectnow may be paid a fee by the service provider and may pay a fee to a real estate agent in respect of the provision of the services provided to me by connectnow. By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements and other undertakings set out in this application form on behalf of all applicants listed on this application form. Where I have nominated an alternative contact person on this application, I authorise connectnow to speak to them about my move and connection and disconnection needs if connectnow is unable to contact me directly.

TRA DISCLOSURE

I understand this agent is a member of Trading Reference Australia Pty. Ltd. (TRA) and may conduct a reference check with that organisation on myself and the company whose name appears on the lease. I authorise this Agent to provide any information about me or the company to TRA / Landlord for the purpose of the check and I acknowledge that such information may be kept and recorded by TRA. I realise that if a search is performed on the TRA database and my identification and the company whose name appears on the lease with the label "Refer to Agent" beside my name and the company name, the agency who conducted the search as a matter of procedure will call the listing agency to exchange information and establish why my name and the company's details have been entered on the register and in turn provide my contact details to the listing agency for the purpose of resolution and the removal of my name and the company details from the database. The agency that searched will then inform me of the listing / listings, the listing agency name and contact details giving me right of reply. I accept that if I and the company whose name appears on the lease are currently listed as a defaulter with TRA, this Agency / Landlord has the authority to reject my application. I understand that I am under no obligation to sign this consent form, but that failure to do so may result in my application being refused.

I acknowledge that if I default on my tenancy / rental obligations in future, which means in breach of my contract / lease agreement for residential or commercial property and / or in accordance to the Property Stock and Business Agents Amendment (Tenant Databases) Regulation 2004. I and the company whose name appears on the lease may be listed with TRA, until such time as the problem giving rise to the listing is resolved to the satisfaction of the Agent / Landlord or in accord with the new regulations. The same applies to me if I am a Commercial Tenant and or Holiday Tenant and in breach of my contract whatever the stipulations are within that contract with the said agency. I hereby authorise this agent to provide information about me to TRA and my default to TRA in connection with that listing. I also understand that my agent may list me as an excellent tenant if my obligations during my tenure are fully compliant and are of a high standard.

I will not hold TRA accountable for the inaccurate keying in of information by TRA members therefore delivering an incorrect search as I understand faults can be made within this process due to human error. It is also understood that technical failure can cause errors and I do not hold TRA or the Agent responsible for same. I understand that if the said eventuates I may question the source and understand this will be thoroughly investigated and corrected immediately. Furthermore I authorise the agent to contact my employers past and present to confirm my employment history and my previous Landlord / Agency to verify details of my tenancy. I also authorise the agent to contact two personal referees to establish my identification / location and concede that those referees have given permission for me to use them.

I recognize that my photo id may be scanned onto TRA for absolute identification. I, the tenant, do acknowledge that information provided to TRA and / or the agent by these authorities given by me may be available to: a) Real Estate Agents, Landlords, Trades Persons, Emergency Contacts, Housing NSW, Compass Housing, Video Stores, Dentists to assist them in evaluating applications, for the purpose of managing the property and requirement of the tenant/s during their tenure with this agency and b) Real Estate Agents, Landlords, Dentists, Video stores, Banks, Utility companies, Commercial Agents, organisations or any other members for the reason of locating me for any lawful purpose and I hereby consent to such use and disclosure of that information for that reason. Should this Agent transfer its agency business to another person, I consent to the new agent (and any further person to whom that business may be transferred) taking any step which the former agent could have taken. (If more than one applicant, "I" means "We" in this form). **"I have read and I understand the above information"**

Print Name of Tenant



Signature of Tenant

Date

TRA adheres strictly to requirements of the Privacy Laws and therefore does not use the information supplied by the tenant for advertising purposes. Trading Reference Australia may be contacted at the above address during business hours 9-5 Monday to Friday regarding any records kept concerning you. To validate and correct inaccurate information we require a signed Personal Disclosure form and photo id. An urgent confirmation of your records can be done immediately by credit card payment using the secure section on our web page.



CURRENT EMPLOYMENT

Occupation

Employment Address

Suburb Postcode

Contact Name Phone

Length at current employment

Net Income weekly \$

Position of employment
 Casual Part time Full time

Employers Name

Employers Address

Employer Phone No

Please Provide a contact number you are available on all day

Contact No

Print Name

PREVIOUS EMPLOYMENT

Occupation

Employment Address

Suburb Postcode

Contact Name Phone

Length at current employment

Income weekly \$ Annually \$

IF SELF EMPLOYED

Company Name

Company Address

Suburb Postcode

Business Type

Position Held

ABN

Accountant Name

Account Phone

Solicitor Name

Solicitor Phone No

PERSONAL REFEREES

Name

Occupation

Relationship Phone

Name

Occupation

Relationship Phone

OTHER

Number of persons occupying the property No of pet Type of Pets

Do you have pets? Yes No Do you smoke? Yes No

HOW DID YOU FIND OUT ABOUT THIS PROPERTY (please tick)

- Internet
- For lease board
- Real Estate World Newspaper
- Local Newspaper

APPLICATIONS VIA EMAIL/FAX

Please ensure that the attachment file is not more than 5MB.

Email: rentals@rwmroubra.com.au

Fax: (02) 8347 5099